

Ranchlands School Council (RSC)– Meeting Agenda and Minutes

RSC Meeting Agenda:

Date: February 10, 2026

Time: 6:45 p.m.

Location: Ranchlands School

| Agenda Items | Lead(s) | Min est. |
|------------------------------------------|---------|----------|
| 1. Welcome and Call to Order (Principal) | SW | |
| 2. Approval of the Agenda | All | |
| 3. Principal's report | SW | |
| 4. Q&A for parents | All | |
| 5. Election | All | |
| 6. Movie Night | SW | |
| 7. Open Floor | All | |
| 8. Confirm Next Meeting Date / Plan | SW | |
| 9. Confirm Action Items | SW | |
| 10. Adjournment | SW | |

Meeting Guidelines:

- These agendas are finalized in advance with the Chair and Principal.
- To propose future items, email ranchlandscouncil@gmail.com, preferably one-week in advance. All item proposals must include:
 - A clear topic or motion
 - Supporting documents, if applicable
 - A draft 3 minute summary

Pre-Meeting Notes:

- The RSC Bylaws are available here: [Ranchlands-School-Council-Constitution.pdf](#)

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Meeting Minutes:

Attendance:

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| Parents: | In person: Darcy Johnson, Kiera Savoie, Chrissy Fraser, Kirsten Cadwell, Tania Trofimova, Online: Jessica Eijzinga, Sumitra Patel, Lauren Walker, Claire Johnson, Yeveline |
| School Staff | In person: Steve Wigglesworth, Tania Wong, Rhea Vermani, Lauren Besant, Stacey Staudinger, Tok Lee |

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Meeting Notes:

| Item Topics | Notes | Action Items (brief) |
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| 1. Welcome and Call to Order (Principal) | <ul style="list-style-type: none"> • Looking to fill at least two school council positions – Chair and Secretary. • | <ul style="list-style-type: none"> • |
| 2. Approval of the Agenda | <ul style="list-style-type: none"> • No additional items were added. • Agenda approved as presented. • | <ul style="list-style-type: none"> • N/A |
| 3. Teacher’s report | <p>Grade 2/3 team representing the staff with a school report</p> <p>a. K – Did you know can read a story even if we can’t read the words. We are learning how to look at the pictures to create our own unique story. We have been practicing and looking for sight words in our library books as well. We are over ½ way through our alphabet inquiry – matching upper & lower case as well as the sound each letter makes. We have been having fun learning how to sign the letters as well.</p> <p>b. 1 – In Social Studies, Grade 1 students are exploring communities by designing and building 3D community models using recycled materials. In Math, we are learning about how numbers can be broken apart and put back together. In Literacy, students continue to strengthen their letter-sound knowledge.</p> <p>c. Grade 2/3 This month we were learning about one of the Seven Sacred Teachings: LOVE. This ties in with Pink Shirt Day and Valentines Day as well.</p> <p>Students explored the meaning of love and how it connects to the eagle. Then, we created a special art project where students made their own eagles and wrote about the people, places and things they love.</p> | <ul style="list-style-type: none"> • N/A |

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| | <p>d. The grade 3's have been focusing on acts of kindness this month. We have been learning how to be kind to ourselves, others, and our community. Students made self-love jars thinking about all the things they love about themselves. We brainstormed ways to be kind to others and students wrote compliment hearts to stick on each other's jars. Students are learning about donating, charity, and volunteer work in social studies so we are connecting this to being kind to our community. We have been raising money for the children's hospital by selling candy grams at lunch for \$1 each. Every day we count the money and add it up with how much we have made to see our total amount. Then students graph it in their journals and we compare how much we made to other days. It's been a rewarding project and students are really enjoying giving back to the community. The children's hospital will be presenting our class with a cheque in a few weeks once we are finished the fundraiser.</p> <p>e. 4 – Grade 4 students have been focusing on Instructional writing and learning how to write instructions so that others can follow them. We have done this with a variety of topics most recently tied to our Waste Reduction Audits in Science. Students were tasked with writing instructions for how their Audit classrooms could be better Waste Management Experts! We will be moving into Persuasive writing and having that tie into our Social Studies learning about important historical events such as the Fur Trade, The Underground Railroad and Citizenship.</p> <p>f. 5 – We welcome our Teacher Candidates Miss Leblond and Miss Fafard to Grade Five. They will be planning</p> | |
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exciting activities around weather, ancient civilizations, creative story writing and data as they take over teaching in our classrooms.

g. 6 – Read like a Car sales man:

Folks, do I have a DEAL for you today!

Our teacher candidates are teaching full time right now, and let me tell you—they are bringing BRAND-NEW energy into the classroom, and this learning comes fully loaded!

In Social Studies, we're taking history for a test drive as we learn about the beginnings of democracy in Ancient Athens. Smooth start, strong foundation, and plenty of voices under the hood.

h. Music - K & 1s finished wrapping up our movement to music unit and we will be exploring nursery rhymes.

Grade 2-3s have finished the Peter and the Wolf unit and are now practicing a song for the Kindness assembly.

Grade 4s are learning about instrument families. Grades 5 are continuing to work on ukuleles. Grade 6s just finished ukuleles and will be moving onto bucket drums.

i. Drama – In drama, students are learning about tableaux (frozen pictures) and how they can be used to tell a story. Each grade will learn a particular fairy tale and show their understanding through tableaux and oral storytelling.

j. PLP – Pink Shirt Day: We have started our conversation around pink shirt day. In class, we discussed Thoughtful Actions Vs. Unthoughtful Actions: How our actions can impact others, sometimes in a positive way and sometimes in a negative way. In the coming weeks we will examine different scenarios and discuss whether the actions were thoughtful or unthoughtful.

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| <p>4. Principal's report</p> | <ul style="list-style-type: none"> • Outdoor school (Grade 6 camp) in beginning of March. Have started to build rockets to bring out to camp. Per kid cost is \$320. • Will be asking AFORCS for some funding for families in need. • Teachers convention is this week. No school Thursday/Friday. Teachers meeting at various venues around the city. • Report card season. Available to parents on Feb 24th. Report cards are available online for about 4-5 months. • Feb 27 is next PD day. • Teacher exchange program – long term exchanges on hold. Short term exchanges (1-2 weeks). Principal Wigglesworth is going to Spain for 10 days (over spring break), and a Spanish principal will be joining Ranchlands School for a couple weeks in April. • | <ul style="list-style-type: none"> • Confirm with AFORCS funding for Grade 6 camp families in need. |
| <p>5. Q&A for parents</p> | <ul style="list-style-type: none"> • 6 month math cycle • Spelling Bee of Canada is a possibility, if someone is willing to help organize it. Same answer for Kangaroo Math. • Talent show – no talent show this year, significant amount of work, and typically same contestants. <ul style="list-style-type: none"> ○ Discussion that there were some students looking forward to it, and that its existence is a motivator to develop talent / artistic skills. • | <ul style="list-style-type: none"> • |
| <p>6. Election</p> | <ul style="list-style-type: none"> • Darcy Johnson elected as Chair • Jessica Eijzinga elected as Secretary | <ul style="list-style-type: none"> • Steve/Tania to update School Council website |

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| 7. Movie Night | <ul style="list-style-type: none"> • Usually before a PD day. April 24th and May 15th are the PDs. • April 23rd decided as the target date. • Pay a licensing fee for the movie. Classes nominate a movie. • Kiera will look into popcorn options. • Will talk about fundraiser options at March meeting. Historically funds raised at the door (optional donations) went to Ranchlands Food Bank. Perhaps we consider making an option for donations to go toward AFORCS (showing that the donations go to grade 6 camp, field trips, technology, playground), and possibly a silent auction. | <ul style="list-style-type: none"> • Kiera to make a plan for popcorn procurement. (this was moved to AFORCS responsibility) • All think about preferences for fundraising. |
| 8. Open Floor | <ul style="list-style-type: none"> • Chrissy proposed a potluck for March parent teacher interviews, where parents provide food for the teachers. | <ul style="list-style-type: none"> • TW will poll the teachers. |
| 9. Confirm Next Meeting Date / Plan | <ul style="list-style-type: none"> • March 10th | <ul style="list-style-type: none"> • |
| 10. Confirm Action Items | See action items table below | |
| 11. Adjournment | Meeting adjourned at 7:45 pm. | |

Confirmed Action Items:

| Action Items (new and outstanding) | Assigned to: | Assigned Date: | Target Date: | Status (Pending, In Progress, Completed) |
|-----------------------------------------------------|---------------------|-----------------------|---------------------|-------------------------------------------------|
| 1. Discuss funding needs with AFORCS | Steve | Feb 10, 2026 | Feb 10, 2026 | Completed |
| 2. Update website with new School Council executive | Steve | Feb 10, 2026 | Feb 17, 2026 | Pending |

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3. *Kiera to plan for procurement of popcorn for movie night (moved to AFORCS action items)*

4. *Poll teachers regarding pot luck for March parent-teacher interviews*

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| N/A | N/A | N/A | Pending |
| Tania | Feb 10, 2026 | March 10, 2026 | Pending |
| | | | Pending |
| | | | Pending |
| | | | Pending |
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